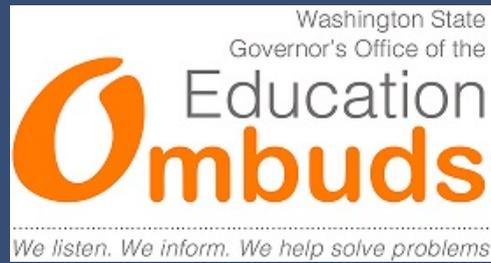




# Parent Teacher Conferences



## Preparing for School Meetings and Teacher Conferences

Many parents find that bringing some notes about their child's strengths and challenges can help them to ask questions and discuss concerns with the teacher. Here are some tips:

### Before the Conference



Find out your child's questions and concerns about school.

Check progress reports, notes, and work your child brings home.



Write a list of questions you want to ask the teacher, and bring it with you.

Write information about what is happening at home that you think the teacher should know.



Call the school office if you need an interpreter, a ride, childcare or a different time or day for the conference.

### During the Conference



Let the teacher begin, but remember to ask your questions before time runs out.

Ask the teacher what your child should know and be able to do by the end of the school year.



Make a plan for how you and the teacher will work with your child to reach those goals.



Find out the best times and ways to communicate with the teacher (email, phone calls or notes). Share what works best for you, too.

### After the Conference



Talk with your child about the teacher's comments - especially the positive ones!

Follow up on the plan you made with your child and the teacher.



Check your child's backpack daily for notes or newsletters. If you speak a language other than English, you can request materials in your home language.



Contact the teacher whenever you have questions.



**Parent Teacher Conferences come up early in the fall. These conferences are for you to share information with the teacher, too, and not just to receive information. They can be short meetings, and sometimes feel rushed. You do not need to wait for a conference to share your concerns or ask questions, you can email or contact the teacher at any time.**

## THINGS TO SHARE WITH THE TEACHER DURING THE CONFERENCE

Ways that your child learns best.

**Any big changes - a new home, new people in the home, death or divorce, etc.**

Medical conditions that affect your child, if you feel comfortable sharing.

**Things that helped your child learn successfully in the past.**

Things your child enjoys most about school and the classroom.

**Things that are challenging for your child in this class.**

Write down any questions or things to share here:

---

---

---

---

---

---

---

---

---

---

Share an example of how your child enjoys school.